



Protocol for Parents Helping on School Trips

At Ben Rhydding we aim to enhance our curriculum by trying to include trips and experiences outside of school in many of our topics.

There is no strict rule about the ratio of adults to children needed on school trips, but we make sure that the children are adequately supervised according to the age and need of the children – so for example a ratio of 1: 5 for our youngest children and 1:10 for our older children.

Looking after other people's children is not a responsibility to be taken lightly and we do understand that some parent may not wish to sign up to this protocol.

1. Parents are invited to join trips to support and care for children other than their own.
2. Offers of help are always appreciated, but the final decision on who will accompany the trip will be made by the school.
3. The number of parents/carers who are needed on the trip will be determined by the school.
4. Groupings will be decided by school and each accompanying adult will have a copy of the lists.
5. Unless your child has a specific medical need which you need to attend to you will not be given a group containing your own child.
6. The class teacher will brief you on the experience planned for the class. For Health and Safety reasons parents are expected to follow the direction of the class teacher. They will be given timings, meeting points etc. for the day.

7. Parents must be vigilant when supervising the children in public. The use of mobile phones to take photographs is not allowed as it is against our safeguarding rules. If you need to take a call or text in an emergency please arrange for someone else to supervise your group for that time.
8. Parents should not buy their own children or those in their group gift or extra food or drink as it will disadvantage the rest of the children.
9. Parents may be expected to take their groups to the toilet when required. If anyone is ill during the trip please inform the class teacher or LSA at once and they will take over the supervision of that child.
10. Any behaviours that endanger other children in the group should be reported immediately and dealt with by the class teacher or LSA.

Thank you for showing your loyalty to the teaching staff by signing up to this protocol. Remember the most important thing is that the children have an enjoyable, memorable day and feel safe and cared for at all times.

I agree to follow the protocol as set out above.

Signed _____

CLASS _____

TRIP _____

DATE _____