



BEN RHYDDING PRIMARY SCHOOL
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Head Teacher: Mr G Hartford

Friday 7th May 2021

Dear Parent/Carer,

PARENT GOVERNOR ELECTION

I am writing to invite you to stand for election as a parent governor, or nominate another parent to do so. In our school we currently have two parent Governor Vacancies.

The governing body with the head teacher, has considerable responsibility for the school. Governing bodies have three core strategic functions:

- ensuring clarity of vision, ethos and strategic direction;
- holding the Headteacher to account for the educational performance of the school and its pupils; and
- overseeing the financial performance of the of the school and making sure its money is well spent.

Any parent (or carer) with a child on register at the school, is eligible to become a parent governor. It is most important that parents are fully represented and I therefore ask that you give careful consideration to either putting your own name forward as a candidate or to nominating another parent as a candidate if they are willing to be nominated.

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the governing body's work. Training is available for all governors and this governing body has an expectation that those new to being a governor attend induction training.

The Declaration of Eligibility (Annex A) summarises the circumstances under which someone cannot serve as a governor. In addition parents/carers who have paid employment in the school for 500 or more hours per academic year or who are elected members of the Local Authority are not eligible to stand in these elections.

If you would like to stand for election please complete the attached nomination form (Annex B) and return it to the school no later than Friday 21st May 2021. This form can be dropped into the office or emailed to the school. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self nominations will be accepted, but if you are nominating another parent please seek their prior consent.

If we receive more than two nominations, a ballot will be held so that all parents can choose who will represent them on the governing body, voting papers will be sent to all parents together with details of the ballot procedure.

This form can also be downloaded from the school website by clicking on the 'Our School', then the 'Governors' link and then opening 'Parent Governor Election Forms' link.

Yours sincerely,

Mr G Hartford.
Head teacher.

Annex A

A governor must be aged 18 or over at the time of their Election or appointment. A person cannot hold more than one governor post at the same school at the same time.

A person is disqualified from holding or continuing to hold office if that person:

- is the subject of a bankruptcy restrictions order or an interim order, debt relief restrictions order, an Interim debt relief restrictions order or their estate has been sequestered and the sequestration has not been discharged, annulled or reduced is subject to a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986, a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989, a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002, or an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order)
- has been removed from the office of charity trustee or trustee for a charity by the Charity Commission or Commissioners or High Court on grounds of any misconduct or mismanagement, or under section 34 of the Charities and Trustee Investment (Scotland) Act 2005 from being concerned in the management or control of any body
- is included in the list of teachers or workers considered by the Secretary of State as unsuitable to work with children or young people
- is barred from any regulated activity relating to children
- is subject to a direction of the Secretary of State under section 128 of the Education and Skills Act 2008
- is disqualified from working with children or from registering for child-minding or providing day care
- is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State
- has been sentenced to three months or more in prison (without the option of a fine) in the five years before becoming a governor or since becoming a governor
- has received a prison sentence of two years or more in the 20 years before becoming a governor
- has at any time received a prison sentence of five years or more
- has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor
- refuses a request by the clerk to make an application to the Criminal Records Bureau for a criminal records certificate.

Anyone proposed or serving as a governor who is disqualified for one of these reasons must notify the clerk to the governing body.

(Annex B)

Election of Parent Governors - Nomination Form

Please enter IN BLOCK LETTERS the name and address of the person being nominated for election:

Name: _____

Address: _____

Signature of person nominated: _____

Signature of proposer (if different to nominee): _____

Name and address in BLOCK LETTERS of proposer (if different to nominee):

Personal Statement (maximum 250 words)

Please say why you are interested in being a parent governor:

Please give a brief outline of your interests and experiences (this could include work, voluntary activities, hobbies, family, community involvement) and detail any of the desired skills that you may have:

Signed: _____

Date: _____

PLEASE NOTE

There are 2 vacancies for a parent governors. If you wish, you may nominate yourself by putting your own name in the space above.

All nominations must be received in the school office by **12.00 noon on Friday 21st May 2021**